EMERGENCY FOOD AND SHELTER PROGRAM (EFSP)

Supplemental Humanitarian Assistance Funding

FAQs

8-20-19 Update: Please note that as of this date, the EFSP Bexar County Local Board #788600 has not received instructions for the Supplemental Humanitarian Assistance Funding. Responses below are therefore preliminary and based on current EFSP guidelines. Once the EFSP Bexar County Local Board #788600 receives instructions, all responses to the FAQs will be updated.

Q: Our agency runs a migrant shelter during the day and evening hours, 7 am to 10:30 pm. We transport the migrants to another shelter to house overnight and then transport them back to the migrant day shelter. Is the day shelter considered a mass shelter under this award definition? What about the overnight shelter?

A: We are not aware of this break out in services and must await the EFSP National Board instructions in order to provide a response.

Q: To run the migrant center during the day, we utilize paid staff to monitor, serve meals, and assist with travel, access medical assistance and other needs. Are the salaries/wages of staff providing this direct service eligible for reimbursement? If so, what kind of source documents are required for proof of payment for wages/salaries?

A: The current Mass Shelter rules allow for salary expenses under the Per Diem Allowance method only. The Supplemental Humanitarian Assistance Funding guidelines may change and a response to this question must await the EFSP National Board instructions.

Q: If an expense was incurred during the allowed time frame, (January 1, 2019 – June 30, 2019), but paid after June 30, 2019, would the expense still be eligible for this award?

A: The current structure allows expenditures if the Payment/Check Date is within the specified time frame. The Supplemental Humanitarian Assistance Funding guidelines may change and a response to this question must await the EFSP National Board instructions.

Q: Should there be remaining funds after eligible reimbursements have been made, projected costs may also be considered for funding. If this occurs, may we submit now with this application?

A: Please note that additional funding opportunities are still available under the EFSP Bexar County Local Board #788600. Please submit your application according to the guidelines and procedures provided by the EFSP National Board.

August 22, 2019
A: The existing EFSP structure allows for this, but a response to this question must await the EFSP National Board instructions.

**Q: While we understand there has been no decision regarding administrative expenditures, would it be acceptable nonetheless to request with this application?**

A: Administrative costs for non-profits, faith-based and governmental entities providing direct services are not eligible under the grant.

**Q: Our agency has partnered with other agencies to deliver direct services to migrants. Initially we have agreed on a joint application but from the guidance provided, this may not be allowed. Can you provide more guidance as this will determine how our submission will look as either a combined application or separate application?**

A: The existing EFSP policies offer two application options: Individual Applicant and Fiscal Agent/Fiscal Conduit Applicant. The Fiscal Agent/Fiscal Conduit application does allow for multiple organizations to apply together; however, a number of restrictions are placed on the lead organization that elects to serve as the Fiscal Agent for the group, i.e. only the Fiscal Agent/Fiscal Conduit may pay the vendors, and cannot reimburse other agencies for which they are serving as Fiscal Agent/Fiscal Conduit. Please see the Phase 35 Responsibilities and Requirements Manual (pages 43-44) for the complete description of this option.

Please note that until we receive the EFSP National Board instructions, we are unable to confirm that these two options will remain as currently defined. We will update our response as soon as those instructions have been received.

**Q: What agencies should not apply for grant funds? Could you please provide examples of passed down funds or equipment and charitable donations?**

A: At this time, the most current Frequently Asked Questions released from the EFSP National Board states the following entities are not eligible to apply for funds:

- Organizations that have only passed down funds or equipment to other local entities that provided direct services
- Agencies that only provided charitable donations
Q: In preparing to submit the supplemental humanitarian relief grant, I do not personally have an EFSP username & password. We currently have an EFSP grant that is managed by our social services department. I submit the grant through the UW Bexar County website using e-CImpact. Since this is associated with our disaster department & not social services department, should I have a separate username & password for the EFSP site?

A: For the Supplemental Humanitarian Assistance Funding, the application will be available on the EFSP website homepage, www.efsp.unitedway.org on the Supplemental Funding Information tab. Usernames and passwords are usually assigned once an agency is awarded funds. Once the application is posted, we will be able to determine if a username and password will be required for applicants.