Welcome! All information for your Ready Children Impact Council RFP application(s) will be completed online using e-CImpact. The link for e-CImpact is:


NOTE: FOR ALL CURRENT UNITED WAY PARTNER AGENCIES AND PARTICIPANTS IN PRIOR UNITED WAY RFPS, PLEASE USE YOUR REGULAR LOGIN TO E-CIMPACT TO ACCESS THE RFP. ONCE IN THE SITE, YOU WILL SEE A LINK FOR “RCIC Request for Proposal Indicator 2” IN THE NAVIGATION AREA.

ALL OTHER APPLICANTS, PLEASE USE THE INFORMATION BELOW TO CREATE YOUR ACCOUNT TO ACCESS THE APPLICATION IN E-CIMPACT.

1.) This above link will take you to the login page. To get started, please go the section “New to e-CImpact” and click on the button, “Click here to create a new e-CImpact account” as shown below.
2.) In order for non-United Way partners to access the RFPs, you will need to create a profile for your agency using the below form. Items marked with an asterisk are required fields.

### Agency Account Information

- **EIN Number:** 
- **Agency Name:** *

### Address

- **Address Type:** * -- Select Address Type --
- **Address Line 1:** *
- **Address Line 2:**
- **City:** *
- **State:** *
- **Zip Code:** *
- **Texas**

### Email Address

- **Email Address Type:** * -- Select Email Type --
- **Email Address:** *

### Phone Number

- **Phone Number Type:** * -- Select Phone Type --
- **Phone Number:** *

### Primary Contact Information

- **Contact Type:** * -- Select Contact Type --
- **Prefix:**
- **First Name:** *
- **Middle Initial:**
- **Last Name:** *
- **Suffix:**
- **Company:**
- **Job Title:**

On this form, you will be asked to supply your preference for a username and password. Once entered, please note your credentials for future access to e-CImpact and the RFPs, then click the “Next” button to continue.
3.) On the next page you will have an opportunity to choose which RFP(s) you would like to apply for by selecting the appropriate radio button. Make your selection and choose “Next” button at the bottom.

**NOTE:** If you are applying for more than one RFP, you will only have to complete the agency registration once, but you will have to complete a separate RFP for each area you are applying for using the “RCIC Request for Proposal Indicator 2” link in the navigation area.

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**United Way RFP**

*RCIC United Way RFP*

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**Ready Children Indicator 2 Independent RFP-II**

**Ready Children: Prenatal Care Scope of Work**

Through this RFP, United Way’s Ready Children Impact Council seeks applicants addressing and reducing the barriers to accessing prenatal care for expectant mothers in order to decrease the number of women receiving late or no prenatal care. Examples of these barriers include, but are not limited to: cost of medical care, transportation, child care, racial and cultural disparities, language, gender or other social barriers preventing expectant mothers from accessing prenatal care. Priority will be given to proposals demonstrating attention to the needs of expectant women ages 20 - 29 years in high birth zip codes who are economically disadvantaged, have a disability and/or are experiencing homelessness. Successful proposals will demonstrate how program initiatives will address the systemic and social barriers preventing expectant mothers from accessing prenatal care in the above mentioned priority areas by way of the strategy listed below.

**Indicator:** Percentage of pregnancies receiving late or no prenatal care

**Target:** The number of pregnancies receiving late or no prenatal care will decrease by 5%.

**Available funding for indicator:** $400,000

**Investment Period:** 3 Years

**Strategy:** Increasing access to prenatal care for at-risk mothers in segments of the community where there is an indication of need.

1. Social Barriers are defined as differences (inequalities) in gender, ethnicity, race, religion, health or socioeconomic status, between individuals or groups that prevent them from achieving or accomplishing their goals, or deny their opportunity to access resources and to advance their interests. (USDA, 2014)
4.) Proceeding to the next page you will be asked a series of pre-qualification questions to determine your agency's eligibility. Please answer each question before proceeding by using the “Next” button.

<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Does the agency have an IRS 501(c)(3) determination letter dated prior to January 1, 2016?*</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Does the agency provide health and human services primarily in Bexar County?*</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Does the agency have the capacity to electronically track and upload program performance metrics on a monthly basis and finances on a quarterly basis?*</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Does the agency have the ability to procure and track the required co-investment for the proposed program?*</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Does the agency agree to participate in a shared data system?*</td>
<td></td>
<td></td>
</tr>
<tr>
<td>If funded, does the agency agree to participate in the Impact Council through which the program is funded?*</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Have you read the Impact Council Request for Proposal Process Guide and do you understand the requirements and expectations of an agency receiving United Way funding? (Please note there have been changes since the first release of the Ready Children Impact Council RFP.)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
5.) Moving on to the next page you will have an opportunity to review the profile information you entered. If everything is correct, click on the “Complete Registration” button.

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**Registration Review**

**EIN:**
Agency Name: 111 DELETE

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**Agency Information Summary**

Address: 700 S. Alamo  
San Antonio, Texas  
78205 (Main)
Email Address: ctyler@unitedwaysatx.org (Main)
Phone Number: (210) 352-7017 (Main)

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**Primary Contact Information Summary**

Contact Name: Chris Tyler (Development Director)

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**Preferred Login**

Username: ctyler2017
Password: **********

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5.) After reconfirming your agency profile, you will receive an immediate email confirming your agency’s registration and you will be in the site. For any future logins please use the credentials you created during the registration process. **YOU DO NOT NEED TO RE-REGISTER**
6.) The eight sections of the RFP and supporting documents you will need to complete will now be in the main section of your home page. Simply click the links to access a particular form.

7.) For the RFP, please fill out all of the required fields (as marked with asterisks). Always remember to save your work using the icons and links at the top and bottom of the page. Use “Save my Work” as you are working on the forms. When you have completed the form to your satisfaction, use “Save My Work and Mark as Complete”. The system will not automatically save for you.
8.) “Supporting Documents” – Please use this area to upload the requested required documents. Use the browse button to find the file on your computer and then “Save/Upload Attachments”

<table>
<thead>
<tr>
<th>Description</th>
<th>File</th>
</tr>
</thead>
<tbody>
<tr>
<td>Copy of IRS 501(c)(3) Determination Letter*</td>
<td>Browse...</td>
</tr>
<tr>
<td>Articles of Incorporation and/or Certificate of Incorporation and any Amendments*</td>
<td>Browser...</td>
</tr>
<tr>
<td>By-Laws*</td>
<td>Browser...</td>
</tr>
<tr>
<td>Documentation of DBA (if applicable)</td>
<td>Browser...</td>
</tr>
<tr>
<td>Statement of Non-discrimination*</td>
<td>Browser...</td>
</tr>
<tr>
<td>Proof of insurance*</td>
<td>Browser...</td>
</tr>
<tr>
<td>Current Board of Directors roster that includes end of current term, professional field/experience*</td>
<td>Browser...</td>
</tr>
<tr>
<td>Current Organizational Chart</td>
<td>Browser...</td>
</tr>
</tbody>
</table>
Once you have finished and marked all forms as “Complete/Ready to Submit”, supplied the required supporting documents and required signature pages, your screen will change to the status where you can officially submit your application. We ask that the head of your organization use their e-CImpact profile to approve and submit the application.

Printing: At any point in time you are able to print the application for your reference or records. To do so click on the printer icon shown below. From the options that appear, it is recommended that you first click the PDF option and then print. Likewise, you can save the PDF to your PC in needed.

**Supplementary Information**

**ADDITIONAL USERS:** To aid in your RFP completion, you may create additional user profiles for others in your organization to access e-CImpact. To do so, click on the “Contacts” link in the navigation area.

**1-ABC Agency**

- Home
- Agency Profile
- Contacts
- Email History

Then click the “Add New” link and you are able to fill in the person’s information and SAVE.
Returning to the “Contacts” link, you will see that the person has been added to your roster. With the profile created, you can assign the person’s login credentials by using the “Request a Login” link associated with the person’s name.

<table>
<thead>
<tr>
<th>Jane</th>
<th>Test</th>
<th>Administrative Status</th>
<th>Request a Login</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Staff</td>
<td></td>
</tr>
<tr>
<td><a href="mailto:test@unitedwaysatx.org">test@unitedwaysatx.org</a></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

It is recommended that you use the person’s work email as their username and the criteria for the password will be displayed.

Questions

For questions about the Ready Children Impact Council (RCIC) RFP process, contact RFP@unitedwaysatx.org.

For questions regarding e-CImpact, please contact Chris Tyler at ctyler@unitedwaysatx.org.