



2019 CHILDCARE SCHOLARSHIP APPLICATION CHECKLIST

To be used as a guide for completing each application. Please do not submit copies of citizenship, residency documentation or Social Security numbers/cards. This information must be verified by your referral agent. **Incomplete applications will not be considered. Deadline for submission is Friday, November 2, 2018, BY 3:00 p.m..** All applications must be submitted electronically.

Referral Agent Name/Email: _____ Phone: _____

Referral Agent School or Agency: _____

Applicant's Name: _____

DOCUMENTATION CHECKLIST:

CITIZENSHIP:

*Verify one document (please **do not include** a copy of this document with the application)*

- ____ Social Security Card
- ____ U.S. Passport
- ____ U.S. Birth Certificate
(Original or certified copy)
- ____ Certificate of U.S. Citizenship
(INS Form N-560 or N-561)
- ____ Certificate of Naturalization
(INS Form N-550 or N-570)
- ____ U.S. Military Card

RESIDENCY:

*Verify one document (please **do not include** a copy of this document with the application)*

- ____ Driver's License
- ____ DPS ID card
- ____ Rent receipt
- ____ Lease agreement
- ____ School record
- ____ Utility bill
- ____ Phone verification
- ____ Other

REQUIRED DOCUMENTATION

Must submit for application to be complete

____ Most Recent Academic Transcript
(Applicants with no post secondary credits must submit a high school transcript.)

____ 1 letter of recommendation
(Preferably from a professor, employer, community or church leader)

____ Essay / Personal Statement

____ Supplemental grade information
(Applies only to applicants with 2.5 GPA or below, to be submitted with application)

OPTIONAL DOCUMENTS:

*Provide all applicable documentation
(Highly recommended)*

- ____ Resume
- ____ Certificates of Achievement
- ____ Award letters

2019 Childcare Scholarship Application

STATEMENT OF PURPOSE

The purpose of the Childcare Scholarship is to provide childcare financial assistance to those parents who are pursuing financial stability, through higher education and/or full-time job training. Scholarships may only be used for childcare; payments are made directly to the childcare provider.

AMOUNT OF SCHOLARSHIP

The scholarship will provide full or partial childcare assistance based on needs of the family. Individuals may re-apply annually, as long as the family continues to meet the qualifying criteria, completes the application process, and maintains the required relationship with the referral agency. The scholarship award is for one year and eligible recipients may reapply. Weekly award rates are as follows:

If you do not place your child in an accredited center, you must place your child in a registered childcare center and you are eligible to receive up to \$100 per week per child and up to \$50 for afterschool care. In accordance with the scholarship agreement, you are required to pay a portion of your childcare expenses totaling at least \$5 per week per child.

Age Group	Accredited Center <i>The Childcare Scholarship award will pay the following Texas Rising Star Weekly rates based on your child's age.</i>	Non Accredited Center <i>The Childcare Scholarship Award will pay the following non-accredited center weekly rate.</i>
Infant (0-17 mo.)	\$184 Weekly	\$100 Weekly
Toddler (18-35 mo.)	\$129 Weekly	\$100 Weekly
Preschool (3-5 yrs)	\$123 Weekly	\$100 Weekly
After School (3-5 yrs)	\$89 Weekly	\$50 Weekly

CRITERIA

Parents selected for childcare scholarships will meet the following criteria. They must:

- 1) Be a citizen or legal resident of the United States and a resident of Bexar County.
- 2) Have demonstrated financial need.
- 3) Have a demonstrated plan for reaching his/her educational and employment goals.
- 4) Be screened by referral agents and selection committee.
- 5) Maintain a minimum G.P.A. of 2.5.
- 6) Be enrolled in school or technical skills training for a minimum of **12 hours if not working**, or enrolled for a minimum of **6 hours if working 19 hours or more weekly**.
- 7) Provide referral agent all class and/or work schedules and must keep referral agent informed of changes in contact information, employment and school status.
- 8) Not be enrolled in graduate schools or hold a baccalaureate level degree; this scholarship is for individuals pursuing job training certification, earning an associates degree or first time bachelor's degree.

We encourage you to enroll your child(ren) in a NAEYC accredited center or Texas Rising Star Center (3 or 4 Star). A quality child care center will provide:

- a. **Developmentally Appropriate Practices** –that includes materials, curricula, activities, and staff expectations of children's behavior that are appropriate for a child's stage of development and that support the child's development and learning.
- b. **Structural Quality** – characteristics that include staff-to-child ratio, group size, staff education and experience, and square feet of facility per child.
- c. **Accreditation** – a process through which child care programs voluntarily meet specific standards to receive endorsement from a professional agency, such as the National Association for the Education of Young Children or,
- d. **Licensed** – a document issued by the State Department to a person, a group of people, or corporation who has met the state minimum standards for child care, which allows them to legally operate a child care program.